



Berlin/Boylston Public Schools
Special Education Parent Advisory Council
Meeting Minutes

- Date:** January 23, 2013 7:00 pm
- Meeting Place:** Tahanto Library, Boylston, MA
- In Attendance:** Angela Allred, Lori Michalak, Deanna King, Kathy Lohnes, Karen Molnar, Karen Groccia, Jill Mollica, Christi Stille.
- December minutes:** Angela requested board to review and approve minutes.
- Presentation:** Basic Rights' and Responsibilities presented by Karen Molnar. Discussion followed regarding extra-curricular activities being included on the IEP. Karen advised parents to check "Other Area" on the Plep B part of IEP for coaches (who are teachers). She also recommended discussing extra-curricular activities at team meetings.
- Membership Report:** 89 members, 54 on Yahoo!Group
Angela Allred
- Financial Report:** Balance: \$2,165.05. Lori to submit receipts for reimbursement for paper and ink for NISW project.
Lori Michalak
- Communications:** February 28th at 6:30 has been finalized for the Kindergarten Orientation at BMS, by Karen Callaghan.
Karen Molnar informed us Pre-K registration is open. "Child find" screenings are necessary.
- Public relations:** Karen sent out January PR via e-mail. We have been posted to the front page of each school's website.
Karen Groccia
- NISW update:** Lori Michalak submitted receipts for ink \$62.66 and paper \$33.99, totaling \$96.65. M/S/P/ by Jill, Karen 2nded to reimburse Lori. Lori will bring regular coffee and Deanna will bring decaf coffee to BES at 2:50pm on Monday for the staff appreciation. Karen will deliver her baked goods directly to the school. Discussed options for recognizing Tahanto. Lori

will communicate with Board via e-mail. Angela will give Karen stats for press release.

Website Updates: Karen was in contact with Katherine (Kate) Ryan, a Tahanto Senior. Katherine was recommended by Diane Tucceri for help with the website. She is a National Honor Society Student. Lori informed Karen that Diane has 2-3 other students in mind in case Kate didn't work out.

Future Meetings: *February 26 – “Think Kids”*. Deanna is the contact for this presentation. Linda Checola and Carla Mason will give this presentation. Backpack flyers at BES will be created by Karen and Deanna. Angela will print and distribute them. Internet Access is needed for this presentation.

March 27 – General Meeting

April 23 – FCSN presents “MCAS – Access and achievement for Students with Disabilities”. Elaine Rabbitt to present.

SEPAC Scholarship: Karen presented the new scholarship Application. Board approved the changes. Angela will put the link on the website. PR will go out in April as a reminder the scholarship is available. Jill will give the scholarship application information to Gail King at Tahanto for distribution and to Assabet.

School Meeting Reports: **BES School committee** – Christi represented SEPAC and thanked the staff at BES for their participation in NISW. She also reported SEPAC will offer two scholarships this year.

Future Agenda Items: *Excellent Educator Awards* - Karen will draft nomination letter for February. Angela will print and deliver nomination letters to BES. . Christi will ask Rochelle to participate with Lori Michalak in writing the letters and certificates. Timeline to be determined at next meeting. Karen will add virtual participation to next year's goal. She will communicate with Jorge Texeira from Hudson SEPAC for ideas.

M/S/P to adjourn meeting.

Meeting adjourned at: 9:14 pm

Electronic Approvals on file.

Jill Mollica, Co-President

Christi Stille, Co-President

Karen Groccia, Co-Vice President

Deanna King, Co-Vice President

Lori Michalak, Treasurer

Angela Allred, Secretary

Submitted by:

Angela Allred
