



Berlin/Boylston Public Schools
Special Education Parent Advisory Council

Meeting Minutes

- Date:** November 20, 2013, 7:02pm
- Meeting Place:** Tahanto Regional Middle/High School Multi-Purpose Room
- In attendance:** Carol Costello, Nadine Ekstrom, Karen Molnar, Maureen Norvald, Laurie Knorr, Karen Groccia, Paula Beaulac, Molly Martinez, Angela Allred, Rochelle Peret, Christina Stille, Lori Michalak
- Membership:** 91 members, 56 Yahoo! Group members. The 2 new Y!Group members have not submitted paper applications and are not added to the master list. One requested submitting info by email, which has been okayed.
- Rochelle Peret**
- Financial:** Current balance is \$2,152.01.
- Lori Michalak**
- Communications:** No communication received.
- PR Report:** PR Press went out for this meeting in regards to the report card changes. Press will be out by 11/22 for the 11th – Crystal, the presenter from RCS wanted RSVPs, but that is unlikely to happen. SEPAC isn't getting as much "press" on the school websites. The schools' webmaster has changed, and Principals are getting tons of info lately. Karen will talk to the secretaries about what is the best way to get info online.
- Karen Groccia**
- PPS:** Pupil Personnel Services (PPS) reported that new housing is being built in Berlin which could add a bunch of children who may need Special Ed services unknown of who will be moving in, year from January. So, there are placeholders for increase in budget if necessary.
- Karen Molnar**
- Fundraiser:** Lyman Pie Fundraiser net profit \$839.98. Number of pies sold is 47 fewer than last year's totals. Between the decrease in sales and the increase in price to SEPAC our profit was down. Our profit per pie was \$6 in 2012 & \$4.50 in 2013, so, our profit is down. We've paid them \$1672.02, including the cost of the sample pies. Suggestion was made to write a thank you to the community for
- Lori Michalak**

buying pies as in Editorial in *The Banner*. We received a discount of \$33.48 for booking in September.

NISW

Angela Allred

Flyers have been developed and have been passed out to all teachers. This year's theme is Giving Gifts – What gifts do you have to share? This topic ties into December writing assignments at both Elementary Schools so participation should be high. Angela introduced the project at teacher meetings in both schools. And week after Thanksgiving will be putting up gift boxes. Angela will email to Y!group looking for volunteer help. SEPAC will provide recognition for each participating child.

Lori hasn't heard anything from Tahanto. Hoping to contact Mr. Milliner looking for help – needs someone to get the ball rolling. Suggestion to write the email for Mr. Milliner to forward to the teachers who are in charge of the groups who do it so it gets done! Mrs. Tucceri has been out for a time. HOPE club, NHS, Community Service Club participated in NISW last year.

**Website Update:
Rochelle Peret**

Request to post meeting minutes as a pdf instead of the current word document format approved. Was unsure where we wanted the minutes, will post under "Documents" on website. Discussion on web expenses tabled until next meeting.

Pre-K Presentation

Was held on 11/14/13. 3 families showed. 80 families were mailed information, one child is transitioning out of EI and took info for SEPAC

NEW BUSINESS

Tabling Resource List for another meeting.

Scholarship Form Draft: Should we continue to ask for photos even though they weren't sent last year? Consensus was yes, we should. Last year SEPAC awarded two, \$300 scholarships. Motion to make two, \$300 scholarships to be awarded at June 1, 2014 made and approved. Essay Scholarship deadline is 5/16/14. Karen will work the dates back from that to determine when to get the forms to the schools (after January). Karen will work on press for that

Jill Mollica is still listed on the SEPAC bank account and needs to contact the bank about removal.

Upcoming expenses: web hosting and domain renewal, ADD presentation, FCSN

Decision on whether to have a fundraiser next year will be made in the near future.

Kindergarten Orientation Dates: Karen M. to email to Christi.

Christi volunteered Paula B. to copy & distribute flyers for next month's presentation. BMS does electronic flyers. Christi would like to include a letter personalized to each teacher inviting them. This needs to go into mailboxes soon. How applicable is this to the middle school/high school? How do we get the info to Tahanto parents & teachers? Jake Milano gets physical info home – how does he do it? Send email to secretary to send to Tahanto teachers. Karen will do newspapers, television, websites,

The Committee List Karen compiled was passed around and will be emailed to the board.

School Meeting Reports:

Union 60 School Committee:

Regional School Committee:

Berlin Memorial School Committee:

Boylston Elementary School Committee:

Tahanto PTO:

Berlin LINK:

BUSS (Berlin United to Support our Students):

Boylston PTA: Rebecca Healy & Maureen N. will be on board revamping

Boylston School Council: Karen got a nice tour of AIMS web.

Future Agenda Items:

- Website update – Karen
- Excellent Educator Schedule for Nominations and Awards
- Resource List

M/s/p to adjourn

Meeting adjourned 9:34pm

Approved: Electronic approvals on file.

_____ Christi Stille, Co-President

_____ Karen Groccia, Vice President

_____ Lori Michalak, Treasurer

_____ Rochelle Peret, Secretary

Submitted by:



Rochelle Peret