



Berlin/Boylston Public Schools
Special **E**ducation **P**arent **A**dvisory **C**ouncil
Meeting Minutes

Date: February 15, 2017

Meeting Place: Berlin Memorial Library

In attendance: Angela Allred, Rochelle Peret, Kerry Lavallee, Karen Groccia (via Skype), Karen Molnar, John Campbell, Jannel Fitzpatrick, Jessica Meltzer

General meeting called to order at 7:11pm

Minutes: January minutes approved and posted on website.
Angela Allred

Membership Report: 98 members, 54 YahooGroup! members. No changes
Angela Allred

Financial: Current balance: \$498.54. Kerry is investigating a deduction from the Square account for \$5.31.
Kerry Lavallee

PR Report: April flyer done. Excellent Educator flyer done - Sent to Google Docs for approval. SEPAC rack cards done and price list on Google Docs.
Karen Groccia

Communication Report: Scholarship notices out to schools. Rochelle has filtered various e-mails and will send items to our attention if needed.
Karen Groccia

Karen Molnar PPS: Karen will look for local ADHD groups as requested by a SEPAC member.

OLD business:

NISW:
Angela Allred

“Inclusive Heroes” Entries were submitted from each school. There were approximately 50 entries total. At Tahanto, the HOPE Club made an Inclusion display in the cafeteria. Dee Gardner’s 6th graders made an Inclusion video. Angela will get permission to post video to news outlets and websites. Dee Gardner’s ELA lab class submitted a large poster which will be used for the SEPAC interview with WBAC. It is hanging at Tahanto’s main office currently. Rochelle will pick up final entries as well as the poster and will hang some at BES. Angela will post remaining entries at Central Office. A general Thank You will be sent electronically and via WBAC interview and a certificate will be presented for each Tahanto entry. Angela to print certificates.

Excellent Educator Awards:

Karen Groccia

SEPAC will distribute Excellent Educator Awards during Teacher Appreciation Week the first full week of May. Karen drafted a flyer and posted for board approval.

WBAC:

Angela and Kerry

SEPAC will be represented on local channel WBAC. Angela and Kerry will be interviewed. Topics will include: Fundraising, NISW, scholarship and a general overview. Angela will finalize the date of Wed, Feb 22 at 7pm for interview. Rochelle will pick up NISW poster for background.

NEW Business:

April Presentation:

Shared presentation “Effective Communication” to be co-hosted by West Boylston SEPAC. April 5th at Major Edwards School in West Boylston. Notices out and posted to our website.

Sheet Fundraiser:

Jess Meltzer

Second push for sales begins in April. Karen has redone the flyer and will post to outlets once dates are approved by board. If Square Account does not get settled, we may only accept cash or check.

Square Account:

Goal is March 15th to transfer our account to a new owner and to Rochelle Peret update the web store. Rochelle will work on transferring our account. If unable to do so, we may only accept cash or check. Angela volunteered to work with Rochelle if needed.

Miscellaneous:

Board voted to cancel General Meeting March 22nd. Karen will post to outlets.

Disability Awareness Week is at Tahanto. Janelle will report back on activities happening this week.

Boylston is hiring a substitute SLP during Mrs. Fanfan's maternity leave. Karen Molnar assures there will be no disruption in services.

Agenda Items for next meeting:

- Rack cards
- Fundraising – Texas Roadhouse / Mooyah
- Visions of Community – Rochelle
- Board position duties

School Meeting Reports:

BMS School Council: No SpEd issues to report
BES School Council: No SpEd issues to report
Regional School Committee: No SpEd issues to report
BMS School Committee: No SpEd issues to report
BES School Committee: No SpEd issues to report
Tahanto STAAGS PTO: No SpEd issues to report
Berlin LINK: No SpEd issues to report
Boylston PTO: No SpEd issues to report

m/s/p to adjourn 8:17 p.m.
Meeting adjourned



Approved:

Electronic approvals on file.

_____ Rochelle Peret, Co-President

_____ Jessica Meltzer, Co-President

_____ Karen Groccia, Vice President

_____ Kerry Lavalley, Treasurer

_____ Angela Allred, Secretary