



Berlin/Boylston Public Schools

Special Education Parent Advisory Council

SEPAC Meeting Minutes Wednesday, December 19, 2018 Tahanto Regional Middle High School

In attendance: Karen Groccia, Kerry Lavallee, Rebecca Hall, Esther Rhatigan, Rochelle Peret, Jessica Meltzer, Karen Groccia

General Meeting (7:22pm)

Minutes: Esther Rhatigan

- All previous minutes posted online

Membership: Esther Rhatigan

- ~ 88
- Rebecca will be added
- Karen will check if any membership requests have come in through the website

Financial Report: Kerry Lavallee

- \$634
- \$1265 total sales on TRH

Communications: Rochelle Peret and Jessica Meltzer

- EDC app for finding services looking for volunteers to test
 - o Karen will see if they're still taking volunteers
- Equal access to level 3 honors language, hoping for CP class
 - o Not necessarily SEPAC
 - o Send a note to Karen that it was brought up and looking for district's opinion
 - No note as to who was going to do this
- IEP advocate request for January
 - o Jessica will get name to Rochelle for reply or reply herself

Public Relations: Karen Groccia

- Didn't get into The Item
- Still waiting for official Dine-In flyer
- Uploaded the September and October meeting minutes
- Added link to contact us page
- Downloaded registrations
- Domain registration – GoDaddy
 - o Moved from Network Solutions in February

- Kerry suggested moving the site
- Look into getting a page from the district eventually
 - Karen recalled a desire to keep control over money and communication in the past

Pupil Personnel Services: Karen Molnar was not able to attend

- Will discuss film she emailed about at next month's meeting

Old Business:

NISW –

- Rochelle will contact art teachers soon, once she finds notes
- Draft email to board soon
- Notes found during meeting

March will be with WBoylston if they want to do PCP with us

- Esther to email PCP and Cheryl's info to board

New Business:

Fund Raiser –

- Rebecca will look into “Cards for a Cause” to sell
 - SEPAC is not a non-profit

Filming WBAC spot 12/28

- We'll decide via Facebook Messenger

Dine-In night raffles

- Rochelle doing a sweets basket based on honey
- Jessica will do a spa day one
- Jessica will come up with another basket too
- Karen said Jay will do a portrait session
- Karen has basket wrapping
- Need to get raffle tickets
 - 1 for 1
 - 5 for 6
 - 12 for 10
- Esther and Jessica can sit at the table to sell them
- Separate tins per basket
- Still waiting for the flyer from TRH

Excellent educator

- Karen working out timeline
- Kerry will do anything but presentations
- Rochelle and Jessica will do presentations

We need a sales pitch/draw for future open houses

School Meeting Reports

- No meetings attended this month
- BES School Council
- BMS School Council
- BES PTO
- LINK
- Boylston/Regional School Committee
- Tahanto PTO

M/S/P to adjourn 8:58pm. Meeting adjourned.



Submitted by Esther Rhatigan

Approved:

____ **Rochelle Peret, Co-President**

____ **Karen Groccia, Vice President**

____ **Esther Rhatigan, Secretary**

____ **JM Jessica Meltzer, Co-President**

____ **Kerry Lavallee, Treasurer**