



Berlin/Boylston Public Schools

Special Education Parent Advisory Council

SEPAC Meeting Minutes Wednesday, June 12, 2019 Lightness of Being Massage, Berlin, MA

In attendance: Karen Groccia, Jessica Metzler, Kerry Lavalley, Esther Rhatigan, Rebecca Hall (and Julian)

General Meeting (8:10pm)

Minutes - Esther Rhatigan

- April and May minutes uploaded for review
- Waiting to upload Feb and Mar to website
- **Action** – email Jess April and May

Membership - Esther Rhatigan

- **Action** - Still need to review

Financial Report - Kerry Lavalley

- Weird Western Union \$120 check for TRH payment
- Balance = \$474.61
- Kerry and Becky chatted about position
 - o Becky interested in it for next year

Communications – Jessica Meltzer

- Usual please add to site stuff

Public Relations -Karen Groccia

- Scholarship delivered to Assabet for graduation
- Announcement to papers to be written for papers
- Excellent Educator announcement for papers to go out soon
- Meeting PR for tonight
- Website issues
 - o Not working on anything but Chrome
 - o Matt is working with GoDaddy – looks like a WordPress issue
 - o Waiting for resolution
 - o 20 days to renewal of domain
 - o **Action** – Kerry find out what is renewing in 20 days
 - o **Action** – Esther work with Karen to switch to HTML for eventual swap of running site
- Planning to set up the fund raising calendar

Pupil Personnel Services - Karen Molnar

- NA

Old Business

Scholarship Wrap-Up

- See PR notes

Fundraiser

- Ro has already started things with the pie folks

Election Chair

- Kerry = chair
- Nominations call-out July 24th
- Ballot final August 21
- Ballot out August 24– Sept 24

New Business

Brochures/Business Cards

- May want rack cards for pie tables
- **Action** – Karen to check remaining business card stock

August and September Meeting Dates

- September = 9/25
- August = 8/14 to allow ramp up time for pie sale
 - o At Karen's house
- Jess was at Tahanto today to help with SLP
 - o Good candidate
- Kerry asking cable folks to email Esther about opportunities

School Meeting Reports

- **No reports**

BES School Council

BMS School Council

BES PTO

LINK

Boylston/Regional School Committee

Tahanto PTO

M/S/P to adjourn 9:06pm. Meeting adjourned.



Submitted by Esther Rhatigan

Approved:

____ **Rochelle Peret, Co-President**

____ **Jessica Meltzer, Co-President**

____ **Karen Groccia, Vice President**

____ **Kerry Lavallee, Treasurer**

ER_ Esther Rhatigan, Secretary