



Berlin/Boylston Public Schools

## Special Education Parent Advisory Council

### SEPAC Meeting Agenda Wednesday, September 25, 2019 Zoom Meeting, 6:30pm

**In attendance: Karen Molnar, Karen Groccia, Jessica Meltzer, Rochelle Peret, Esther Rhatigan, Rebecca Hall**

#### **General Meeting (6:38pm)**

##### **Minutes - Esther Rhatigan**

- All approved and online

##### **Membership- Esther Rhatigan**

- 76 email, 79 Facebook
- Action – compare list for real number

##### **Financial Report-Rebecca Hall**

- \$1050.87
- Does not include scholarship check being cashed

##### **Communications-**

- Jess sent the press release for the scholarship to The Item
- A few things from the Northborough SEPAC
- About a dozen MassPACs everyday

##### **Public Relations-Karen Groccia**

- In The Item twice
  - Both meeting announcements
- Facebook posts and emails for meetings and elections

##### **Pupil Personnel Services-Karen Molnar**

- Nothing new for now
- Things seem to be going well
- Learning plans being created and sent out to parents as fast as possible

##### **Old Business**

- N/A

##### **New Business**

- Election Results – Karen Groccia, Election Chair
  - Pres – Berlin: Jessica Meltzer
  - VP: no write-ins offered
  - Secretary: Esther Rhatigan
  - Treasurer: Rebecca Hall
- Splitting up VP duties
  - Emails to membership and PR emails – Esther

- Facebook Admins – Esther, Rochelle, Jessica, Rebecca
  - info@ has info for SEPAC person to login and post to the group
  - meeting announcements get shared to other groups as listed in Karen’s bible
- Flyers/Graphic Designs – Esther
- Press Releases – Jessica
- Calendar creation/management – Rochelle
- Open Houses at Berlin and Boylston and Tahanto
  - No dates yet, per Karen M.
  - Will likely all be remote
  - Will let us know when she knows
  - Rochelle suggested posting more on the PTO pages
  - Jessica suggested a 30s/1min pre-recorded message for schools to show
- End of Year Report Draft
  - All need to review and approve as soon as possible
  - Rochelle will get it to Karen M. once approved
- MassPac Membership
  - Usually renewed over the summer
  - Karen will check the status and get back to Rochelle
- Collaboration with other SEPACs?
  - Jessica mentioned Hudson wants to sponsor something
  - She’ll look into it a bit
- MCM “Simply Shipped” Fundraiser?
  - Going with the cards instead
- Esther to contact Eileen about somehow being part of preschool info night
- Becky discussed Leslie Lesley’s IEP presentation
  - How to approach
  - How to come up with a mutual plan
  - How to keep things cooperative
- NISW
  - Theme – The Time for Inclusion is Now
  - See what NISW organization has for remote suggestions
  - Don’t want to add undue effort to anyone
  - Karen M. suggested finding some mutual activity that connects the kids
  - Rebecca suggested putting it out to Facebook page for suggestions from parents

## **School Meeting Reports**

- N/A

M/S/P to adjourn 7:50pm. Meeting adjourned.



Submitted by Esther Rhatigan

Approved:

RP Rochelle Peret, Co-President

\_\_\_\_, Vice President

ER Esther Rhatigan, Secretary

JM Jessica Meltzer, Co-President

\_\_\_\_ Rebecca Hall, Treasurer